

VIRTUAL LOBBY VISIT ROLES GUIDE

Use this *handy* guide during your **Lobby Visit Prep Meeting** to help plan your lobby visits. Filling out this form will help make sure your team says all you need to say during your lobbying visits. Write in the name of at least one person for each role. When you are having lobby visit, one or more people will:

1. Captain: Make the introductions: _____

Give everyone a few extra minutes to get on the conference line before you start. **The captain should go first and give their name, job or school, where they live, and any other identifying information about them that they want to share** (i.e. I'm a Humanist, I'm Christian, I'm transgender, etc.). **Then, say you're all volunteers with Americans United**, and something like: *"We're from Americans United for Separation of Church and State, an advocacy organization that represents over 300,000 members and supporters in all 50 states, including people of all religions and no religions, who all believe that church-state separation is the best way to fulfill our country's promise of religious freedom."* **The captain should then prompt everyone on the call to share their name, where they live, and if they're a constituent, and who they are.** On a call line with no video it may be difficult to know when to speak without speaking over someone else, so you can type the order everyone will introduce themselves here:

- | | |
|----------|----------|
| 1. _____ | 5. _____ |
| 2. _____ | 6. _____ |
| 3. _____ | 7. _____ |
| 4. _____ | 8. _____ |

2. Describe the Do No Harm Act: _____

State in 1-3 sentences what the Do No Harm Act will do. (Refer to your talking points.)

3. Share the facts: _____

Choose a fact from the Do No Harm Act fact sheet to make the case for the bill.

4. Share your story: _____

Share a personal story of how you have been harmed by religious discrimination or how the Do No Harm Act would impact your life. Say something like, *"I care about this issue because..."*

5. Make the ask: _____

Refer to the co-sponsor list for the Do No Harm Act included in your folder to tailor the ask:

If they are NOT yet a co-sponsor, say, *"Will you sign on as a co-sponsor of the Do No Harm Act?"*

If they ARE a co-sponsor, say, *"Thank you for being a co-sponsor of the Do No Harm Act. Will you push for a committee hearing and vote on the bill in 2020?"*

6. Thank them for their time: Everyone

7. Take notes: _____

Take notes throughout the visit, and at the end, fill out the Report Back form on the Prime Advocacy tool to let us know how the visit went.

